

# Researching Decisions on the OAH Website

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The screenshot shows the Arizona Office of Administrative Hearings Decision Search page in a Windows Internet Explorer browser window. The browser's address bar shows the URL <https://portal.azoah.com/search1400/>. The page features the state seal of Arizona at the top center, with the text "Arizona Office of Administrative Hearings Decision Search" below it. The search interface includes several fields and options: "Matter ID:" with a text input field and a red warning note below it stating "If a Matter ID is entered, all other search fields will be ignored!"; "Judge:" with a dropdown menu currently set to "--ANY--"; "Agency:" with a dropdown menu currently set to "--ANY--"; "Date range (use month/day/year format, or leave blank for all dates):" with "From:" and "To:" text input fields; "Matter description:" with a text input field; "Full-text search:" with a text input field and a "Boolean" dropdown menu; "Sort by:" with a dropdown menu set to "Date"; and "Results per page:" with a dropdown menu set to "10". At the bottom of the search area are "Search" and "Clear" buttons. On the right side of the page, there is a "Search By:" section with a list of search criteria: "case number", "Judge", "agency", "date range", "party", and "text". Lines connect these labels to their corresponding search fields. At the bottom left, "sort method" points to the "Sort by:" dropdown. At the bottom right, "no. of results per page" points to the "Results per page:" dropdown. The browser's status bar at the bottom right shows the time "8:29 AM".

Arizona Office of Administrative Hearings  
Decision Search

Matter ID:

If a Matter ID is entered, all other search fields will be ignored!

Judge:

Agency:

Date range (use month/day/year format, or leave blank for all dates):  
From:  To:

Matter description:

Full-text search:  Boolean

Sort by:  Results per page:

Search Clear

Search By:  
case number  
Judge  
agency  
date range  
party  
text

sort method

no. of results per page

8:29 AM


## Example:

Finding decisions written by Administrative Law Judge Michael L. Barth in Registrar of Contractors hearings dealing either with air conditioning or painting between the dates of January 1, 2003 and September 30, 2004:

### Step 2. Select the Administrative Law Judge:

Matter ID:

*If a Matter ID is entered, all other search fields will be ignored!*

Judge:  

Agency:

Date:

Matter description:

Full-text search:

### Step 1. Go to [www.azoah.com](http://www.azoah.com) and scroll down to "Search Administrative Law Judge Decisions"



Arizona Office of Administrative Hearings  
Decision Search

Matter ID:

*If a Matter ID is entered, all other search fields will be ignored!*

Judge:

Agency:

Date range (use month/day/year format, or leave blank for all dates):  
From:  To:

Matter description:

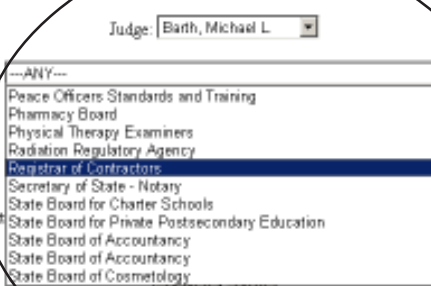
Full-text search:

Sort by:  Results per page:

### Step 3. Select the Registrar of Contractors:

Matter ID:


*If a Matter ID is entered, all other search fields will be ignored!*


Judge:  

Agency:

Full-text search:

### Step 4. Select the Date range (leave blank for all dates):

Judge:  

Agency:  

Date range (use month/day/year format, or leave blank for all dates):  
From:  To:

**Step 5. Type text search and select Sort Method:**

Full-text search:  Boolean

Sort by:   Results per page:

**Step 6. Select number of results per page:**

Judge:

Agency:

Date range (use month/day/year format, or leave blank for all dates):  
 From:  To:

Matter description:

Full-text search:  Boolean

Sort by:   Results per page:

**Step 7. View the results and select a case from the list:**

Arizona Office of Administrative Hearings  
 Decision Search

Your search returned 2 results.

Date	Matter ID	Judge	Agency	Matter
9/29/2004	<a href="#">04F-2330-ROC</a>	MLB	Registrar of Contractors	Marley, Robert A., Sr. and Ann Marie -v- Stagecoach Construction, Inc. (Corp.)
3/6/2003	<a href="#">03F-S0023-ROC</a>	MLB	Registrar of Contractors	Rocking M Construction v. Diamond Star Plastering (Indiv)

**Step 8. Open the decision (note the agency action will appear first):**

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**Final agency action regarding decision below:**

**AACCEP Agency accepts decision ROC adopts the recommended order. Order shall become effective on the 28 day of November, 2004/rjr10/21/04: Duplicate copy of above/rjr**

**IN THE OFFICE OF ADMINISTRATIVE HEARINGS**

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ROBERT A. AND ANN MARIE MARLEY, SR.,  Complainants,  -v-  License No. 137375, Class B-03 STAGECOACH CONSTRUCTION, INC. (CORP),  Respondent.	No. 04F-2330-ROC  ADMINISTRATIVE LAW JUDGE DECISION
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